



NIIT

Opportunity Assessment: Training Administration



Content &
Curriculum



Learning
Administration



Learning
Delivery



Strategic
Sourcing



Learning
Technology

Training Administration Opportunity Assessment

If your organization has implemented a learning shared services model or is considering implementing it, then the NIIT Training Administration Opportunity Assessment can help you define the strategy and road map for creating an optimized training administration function utilizing outsourcing.

The assessment helps you find answers for questions, such as:

What are the variances between the various regional or business-specific training administration processes?

What would it take to get to a global, standard training administration process across the organization?

What is the current total cost of training administration?

What should be the ideal staffing for training administration?

What staff needs to be locally present, and what staff can be at an offshore location?

Which are the training administration tasks that can be automated, thus helping reduce the number of staff?

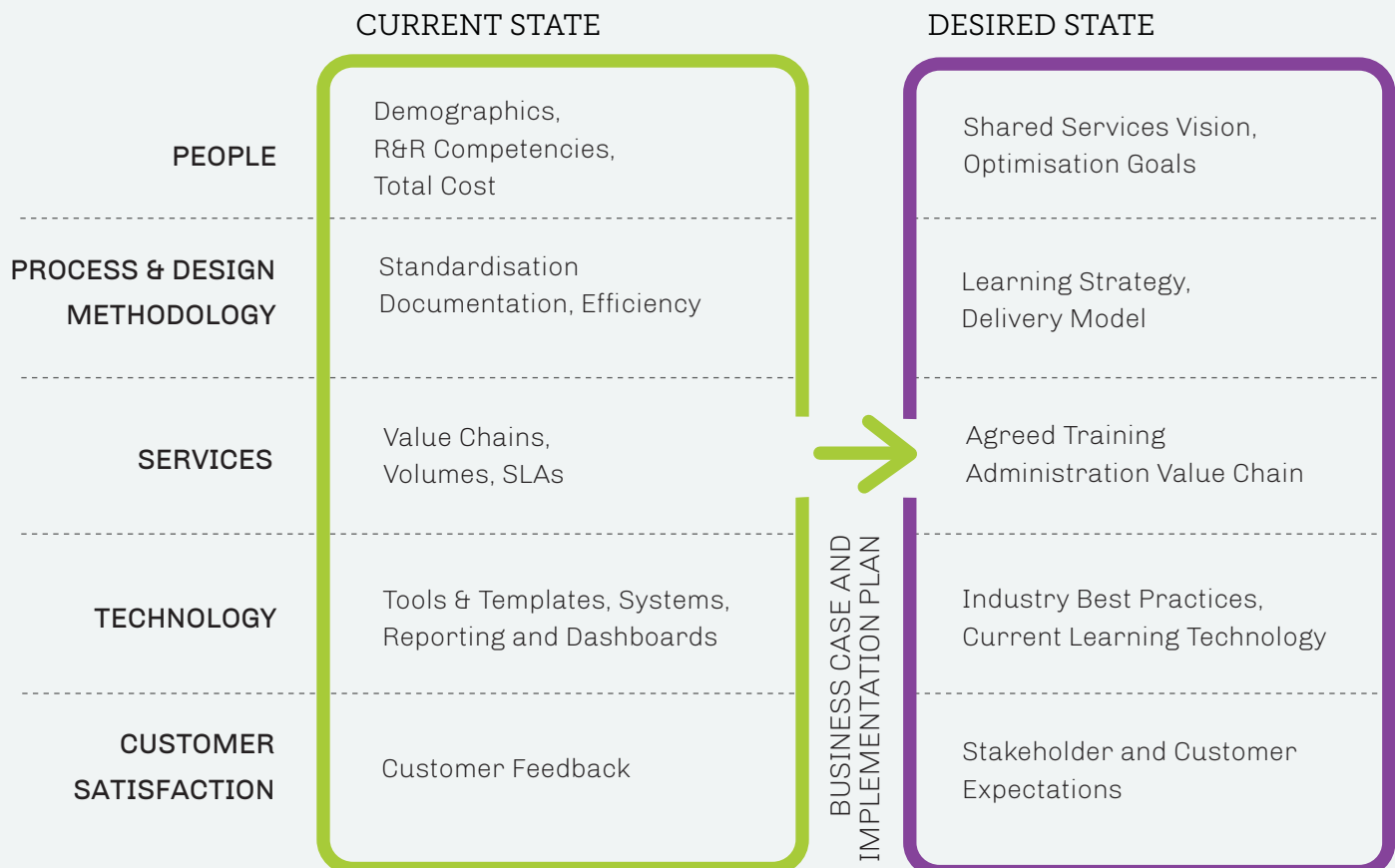
What benefit would outsourcing this activity bring to you and what would be the business case?

About the Training Administration Opportunity Assessment

The Training Administration Opportunity Assessment is about assessing the current state of training administration in your organization and helping you create a road map for moving to the desired future state of higher effectiveness and efficiency by utilizing outsourcing as an enabler.

The assessment process uses a business scorecard framework to evaluate the five key areas of your training administration process:

- People
- Process & Design Methodology
- Services
- Technology
- Customer Satisfaction





Outcomes

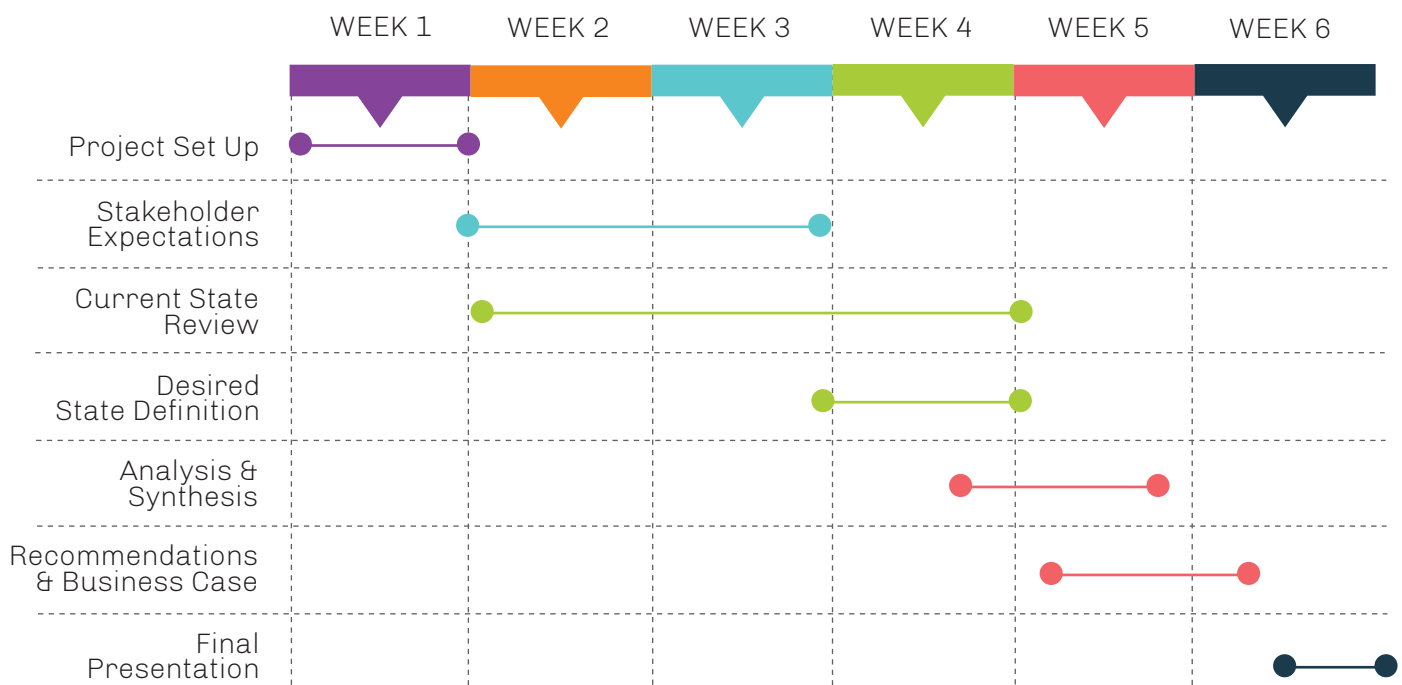
The assessment delivers detailed information on the current state of training administration, a clear picture of the desired future state, and a comprehensive set of actionable recommendations for making fact-based decisions about transitioning to the desired state. Recommendations include road maps for:

- Improving the cost-effectiveness of training administration
- Optimizing and globalizing the training administration processes
- Standardizing the training administration services
- Leveraging technology to enhance the speed and quality of training administration services
- Restructuring the training administration team to deliver higher value at lower cost
- Tracking and managing costs
- How outsourcing can enable improved effectiveness and efficiency.

After the Opportunity Assessment, if the organization decides to work with NIIT on implementing the recommendations, then NIIT’s implementation and delivery teams will be able to engage with a seamless handover from the consulting team.

Timelines

The Training Administration Opportunity Assessment typically takes 3–6 weeks depending on the scope and complexity. The figure below shows a representative timeline. The process includes conducting interviews and focus groups; reviewing the current training administration process; collating, analyzing, and synthesizing data; and creating a business case for recommendations.





© NIIT, 2018
All rights reserved.

Atlanta | Bergen | Chicago | Dublin | Gurgaon | London | Malaga
Ontario | Rochester | Shanghai | Sheffield

For questions or comments please write to businessimpact@niit.com.